



ELCO EDUCATION FOUNDATION GRANT PROPOSAL FOR 2023-2024

Please complete and submit to your Building Principal and/or Director of Technology for review. Once approved, electronic submissions are preferred to elcofoundation@gmail.com. Requests may also be sent to the District Office, Attn. Kelly Woelfling, ELCO Foundation. **Submission deadlines are April 1, 2023 for Spring funding and October 15, 2023 for Fall Funding.** Please note this application includes multiple pages.

The ELCO Education Foundation has removed the \$500 cap for individual grant requests. All grants will be reviewed and chosen by a selection committee. Grant recipients will be notified at the end of the current school year.

Teacher Name _____ Building _____

Contact Information _____
**Please include the best method of contact during summer in case of questions related to completing order.*

Building Principal Signature _____

Director of Technology Signature _____
***Technology related requests require an approval signature from the Director of Technology*

**All vendor information must be complete to ensure correct ordering! If S&H is unknown, estimate 10%.
 Proposals must be done individually – no group requests!

Vendor Name and Website _____

Contact Information (if working with a sales rep) _____

Quantity	Item #	Description	Cost	Total Cost
		Shipping & Handling		
		Total Cost		

If your request has multiple vendors, please use the additional page at the back of this packet.

Grant Supporting Information

State the purpose of the proposal including a clear description of the need.

How does your proposal relate to the curriculum or enhance the school culture?

Estimate the number of students affected by this proposal and how they will be impacted.

Is this an ongoing project? Check Yes or No If Yes, please explain a plan for sustainability.

Grant recipients will be expected to submit a follow-up report including pictures to be used on the Foundation websites and in promotional material. You may, also, be asked to present to the Board.

Electronic submission to elcofoundation@gmail.com is preferred. Requests may also be sent to the ELCO District Office to the attention of Kelly Woelfling, ELCO Foundation. Spring deadline is April 1, 2023. Fall deadline is October 15, 2023.

Vendor Name and Website _____

Contact Information (if working with a sales rep) _____

Quantity	Item #	Description	Cost	Total Cost
		Shipping & Handling		
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